



To whom it may concern,

I am writing to highly recommend Michelle Chikako Shinagawa for your consideration. Michelle has worked with me personally to create high quality keynote presentations as well as presentation materials and booklets.

In all her work, Michelle has been thorough but prompt, detail oriented, and clean and sharp in her execution. She pays very close attention to directions and is always prepared to reformulate until the desired effect is reached. I recommend Michelle as a skilled, dependable and imaginative artist working in a variety of the graphic arts. She has a great eye for design as well as versatile technical skills to execute all aspects of a presentation.

I have personally always appreciated the friendly, professional way that Michelle goes about getting things accomplished. On every project, she has demonstrated care and attention to detail. She is a patient problem solver and a joy to work with.

I am confident that Michelle would be a welcome asset to your organization.

Sincerely,

A handwritten signature in black ink, appearing to read 'KEITH REINHARD', written in a cursive style.

Keith Reinhard Chairman Emeritus

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