



To whom it may concern,

This is to strongly recommend Michelle Chikako Shinagawa for your consideration. During the past 12 years, her skills as a production artist and graphic designer contributed significantly to our company's growth and success.

Michelle's position required both high levels of creativity and technical skills and frequently working under very tight deadlines. Some examples of the type of work she has been responsible for include magazine ads, out of home, promotional pieces, invitations, newsletters, reports, posters/displays, websites, and presentations. She is versatile and fluent in all the appropriate graphic design software and has shown initiative in learning new skills and expanding her talents outside of traditional print-based media. Her ability as bilingual speaker of Japanese and English helped us create magazine ads in Japanese as well as translating Japanese commercials into English.

She has developed an excellent rapport with the many departments served by our office including project managers, account executives, art directors, print/web producers, and administrative support staff. She would be an asset to any employer and I recommend her for any endeavor she chooses to pursue.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ralph Navarro'. The signature is fluid and cursive, ending with a large, circular flourish.

Ralph Navarro

DDB Worldwide

Director Integrated Production